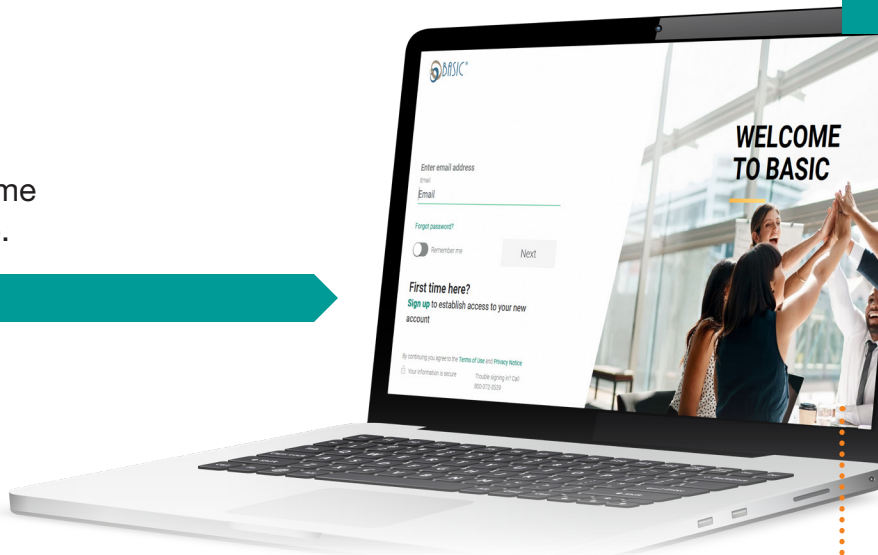




Let's get you signed in.

Go to cda.basiconline.com/login. The first time you access your account, you need to sign up.

Click **Sign up** below the **First time here?** prompt



1. Find the **First time here?** prompt and below that, click the green **Sign up** link.
2. Enter the email address that you have on file with your employer or plan sponsor.*
3. Create a password. Passwords must contain:
 - At least 8 characters
 - At least one uppercase letter
 - At least one lowercase letter
 - At least one special character (!@#\$\$%)
 - At least one numeric
4. Check your email for a **6-digit verification code**. Enter that code to verify your address.
5. Read through and agree to the **Terms of Use**.
6. Enable **two-factor authentication (2FA)** with a mobile phone number. This adds an extra layer of account security.

TIPS



- Always use a strong password.
- Change your password regularly.
- Don't reuse passwords.

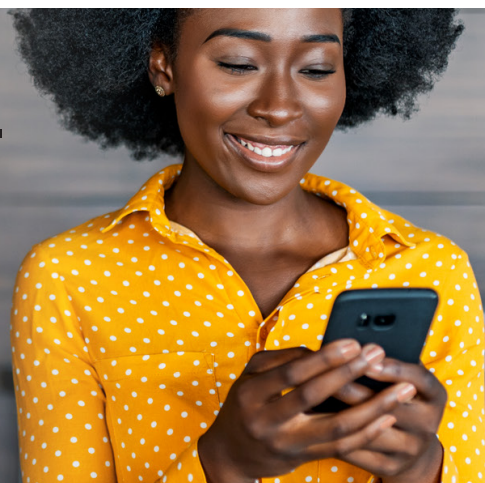
NOTE: Once you have signed up, you can sign in using your email address and password going forward. And don't forget to download the BASIC benefits app for iOS and Android devices!

* If the address you enter is not recognized, contact your employer or plan sponsor to request that they add your preferred email to your BASIC account.

Benefits should be simple. Keep it BASIC.

No matter where you are, the BASIC benefits app gives you exactly that experience.

Smart. Easy. Connected.



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