

mini-COBRA *by BASIC*

Arizona State Continuation Coverage

Beginning January 1, 2019, Arizona businesses with one or more covered employees will be required to offer COBRA, traditional Federal COBRA applies to companies with 20+ employees. In Arizona, to be offered mini-COBRA, the employee must be on the health plan three months prior to the Qualifying Event. BASIC's mini-COBRA administration protects your company from potential violation fees due to non-compliance.

Service Highlights

Your mini-COBRA Certified Account Representative brings you experience, attention to detail, timeliness, and utmost level of service

- Online event submissions and reports
- Qualifying event letters for all qualified beneficiaries
- Management of mini-COBRA elections
- Premium billing and collection
- Documented proof of election, payment dates and untimely submissions
- Balance due and termination letters
- Takeover of existing mini-COBRA participants (additional fees apply)
- Payment coupons and toll-free support
- Data security, documentation safeguards, and business continuity in the event of a natural disaster or system outage

Optional Services*

- Adds & Terms: Benefit enrollment and termination coordination for mini-COBRA participants
- Mail open enrollment packets and/or SBC to mini-COBRA participants
- Retiree Billing

*additional fees apply



Worry-Free Compliance

It is BASIC's mini-COBRA policy to do all we can to make mini-COBRA worry-free. However there are three steps the employer needs to notify BASIC to ensure administration integrity:

- Qualifying events within 30 days of event
- Discrepancies from the monthly summary reports
- Insurance renewal rates and additions/changes of qualified benefits

BASIC does not complete qualifying events with dates prior to the effective date of the administration agreement. BASIC retains the five percent collected from the mini-COBRA participant allowed by the State of Arizona for mini-COBRA administration.

Employers with self-insured plans should consult their carrier to ensure that the carrier will comply.



For more information about any of our services or to speak with a sales consultant call 800.444.1922 x 3 or visit basiconline.com.

BASIC family of companies:

- BASIC pacific
- BASIC NEO
- BASIC New England



@Basic_Online