TIME & ATTENDANCE *by BASIC*

Improve productivity & profitability

Thousands of companies around the world have transitioned from in-house software management to Software as a Service (SaaS) solutions. Our proprietary in-house timekeeping software, BASIC Gatekeeper lms. net, includes features such as time & attendance for payroll, leave requests, scheduling, accrual tracking, and report generation. These capabilities allow for improved productivity and profitability for your company with no required software to be installed on your network servers.

BASIC®

Leader in labor management software.

With BASIC Gatekeeper lms.net, you will have the software, hardware, service, and support necessary to collect, manage, and organize the time data to process payroll. Our time and attendance software is configured to your company rules so you can stay in compliance and accurately track employee time while interfacing with the data collection device that best fits the need of your organization. Our lms.net can integrate seamlessly with BASIC's Payroll platforms, or with any other platforms to provide smooth onboarding of new hires and transfer of time data for payroll processing.
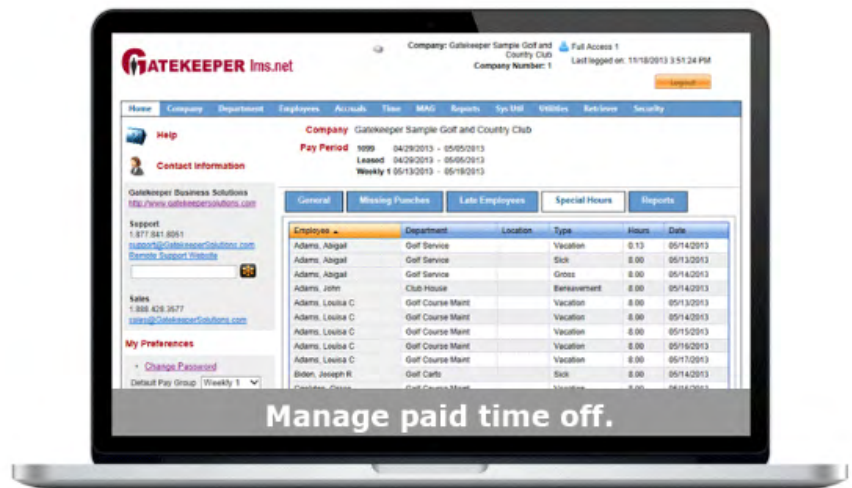
- Eliminate manual time cards and data entry errors
- Ensure accurate reporting and increase administrative productivity
- Reduce unapproved or fraudulent overtime
- Eliminate buddy punching
- Reduce IT support cost for software maintenance

Features

- Affordable Care Act (ACA) tracking & reporting
- Company/Location replication
- Default employee setting auto populates new hires
- Export pay period information to 3rd party payroll providers
- Flexible work week start
- Installation and training over the internet - no travel required
- State-side based technical support
- Manager required to sign-off on times prior to payroll/time processing (Admin can override)
- Minimum wage compliance calculations

Built-In Alerts

- Pre-processing alerts
- 1099 employees
- Employee pay rate change
- Employee with no export ID
- Employees to be terminated at post
- Employees with both batch and regular times
- Pre-noted direct deposit
- Hours with no pay rate

- Inactive employees with times
- Income with no regular or overtime
- Missing in/out
- Overlapping times
- Time in invalid department
- Valid pay frequency / wage type
- Valid state tax/unemployment
- Valid workers compensation code
- Valid employee states

Manage paid time off.

Not all payroll companies are the same.

But don't take our word for it, read what our customers have to say:

"*Before BASIC, we used a really outdated software. BASIC brought in biometrics, better organization, and great reporting that makes things more efficient. The best part of working with BASIC is their support staff that make us feel like a priority. Our account managers are down to earth and genuinely happy to help. They create an interpersonal relationship and really explain how to do things in a very easy way.*"

– Del Rio Country Club

For more information about any of our services or to speak with a sales consultant call 888-602-2742 or visit **basiconline.com**.

BASIC COBRA   BASIC ERISA Essentials   BASIC Payroll   BASIC FSA